

GLAPTHORN PARISH COUNCIL

Parish Clerk: Alan Tresadern 30 Lytham Park, Oundle PE8 4FB
Telephone: 01832 275281 Email: parish.clerk@glapthorn.org.uk

Minutes of an Ordinary Parish Council Meeting held at the Village Hall, Main Street on Thursday 15 November 2017 at 7.30 pm

Present: Cllr. Malcolm Moss (Chairman); Cllr. Nick Knowles; Cllr. Ian Hood; Cllr. Mike Newton; Cllr. Roy Kerr and Cllr. Tim Hunt.

In attendance: Alan Tresadern (Clerk); District Councillor Annabel De Capel Brooke (Prebendal Ward); and 7 members of the public.

- Apologies:
Parish Councillor Liz Wilkinson was unable to attend due to a prior commitment. County Councillor Heather Smith (NCC Oundle Ward) was also unable to attend due to other commitments.
- Declaration of interest:
Cllr. Moss declared a personal interest in item 10 as he has land under consideration as 'local green space', in the Neighbourhood Plan.
- Report from County Councillor:
In a written report, Cllr. Heather Smith reiterated the financial pressures that NCC is currently facing; she said the vast majority of NCC's spend is being absorbed by Social Care, for both adults and children. As NCC is required to deliver a balanced budget the council has proposed changes to its other services, particularly libraries and rural transport, with the hope both parish and district councils will be able to provide support. Cllr. Smith offered to visit Glapthorn for a special meeting, if requested.
- Report from District Councillor:
Cllr. Annabel De Capel Brooke reported that she operates an 'open door policy' therefore if any constituent would like to contact her, on any issue, they may email or telephone for a chat. Cllr. De Capel Brooke said she is in regular contact with Tom Pursglove MP and she is happy to discuss with him any issues that arise. In relationship to the present public consultation by NCC regarding 'other services' she reminded everyone that ENC is not able to influence NCC.
- Public forum:
Roy Sparkes, Glapthorn resident and also Mayor of Oundle spoke about the current NCC public consultation and gave an indication of Oundle Town Council's position on the matter of Oundle Library, which faces closure under two out of the three options being put forward by NCC. Roy Sparkes said that much more information is required from NCC plus consultation with neighbouring parishes, before OTC could contemplate taking over the running of the town library. He will be consulting with Oundle residents in parallel with on-going OTC Neighbourhood Plan public meetings.

Jenny Smith, Glapthorn resident and also a member of the committee running 'Friends of Oundle Library', reported that the 'Friends' are putting forward a 4th option; that being, to keep all of Northamptonshire libraries open in permanent public ownership and operated by professionally trained staff for the benefit of all residents. Jenny said, it is unrealistic to think the library service can be run by volunteers. Furthermore, she said there are several other services operated from the Oundle facility such as the issue of Blue Badges, helping people with there on-line applications for Universal Credit and Children's Early Learning.

6. Planning matters:

The following NEW Planning Applications, were considered:

- 6.1. 17/02261/CND - Discharge of conditions pursuant to 17/01086/REM: reserved matters for 16/01734/OUT Erection of up to four dwellings Condition 4 - Tree protection plan Condition 5 - Tree retention and works for T2 (Silver Birch) | Land Rear Of 3 Main Street.

The members considered the application. It was resolved to authorise the Clerk to submit the following response:

The Parish Council have noted the application and have no comment.

- 6.2. 17/01743/FUL - Change of Use of agricultural buildings to 5no. dwelling houses adjacent to Grade II Listed Manor Farmhouse. Block up existing access and form new. | Manor Farm Cotterstock Road

The members considered the application. It was resolved to authorise the Clerk to submit the following response:

The Parish Council have noted the application and the amended plans and have no additional comments to make over and above those already submitted to ENC on 22nd September 2017

Decisions have been reached on Previous Planning Applications, as follows:

- 6.3. None

7. Minutes of the previous Meeting:

The minutes of the Planning and Finance Committee Meeting, held on the 18th October 2017 were approved and signed as a correct record.

The following matters arose from the minutes:

- 7.1. The Chairman reported that a letter in relation to the "Highfield Lodge" planning consent had been sent to ENC, seeking a copy of any audio or video recording of the relevant ENC Planning meeting held on 16th August 2017. In reply, ENC reported that their recording equipment was not functioning at that time.

- 7.2. The Chairman also reported that he had written to Tom Pursglove MP concerning the same matter and had elicited a response from the Chief Executive of ENC, David Oliver, which concluded that due process had been followed. The Chairman met with the MP in Westminster on the 13th November and confirmed that he had agreed to set up a meeting between Glaphorn Parish Council and the key councillors/officers at ENC so that we can put our concerns about the planning committee's future interpretation of our Neighbourhood Plan policies directly to them.

8. Maintenance of dog-litter bin post:

It was resolved to repair the post holding the dog-litter bin by the village hall. Cost estimate circa £50. Proposed by Cllr. Ian Hood and seconded by Cllr. Tim Hunt.

9. Report from Recreational Land Procurement Group (RLPG):

Cllr. Nick Knowles presented a report on the activity of the RLPG. The full report may be read on the village website. In response to a question by Cllr. Mike Newton, who asked

who would be responsible for management of the recreational ground, the Clerk said it will be the responsibility of the Parish Council.

Clerk's note: I have now distributed to all Parish Councillors a set of relevant NALC Legal Topic Notes which relate to this matter.

10. Report from Glapthorn Neighbourhood Plan Group (GNPG):

The Chairman, reminded the members that in December they will be asked to approve the final draft of the Neighbourhood Plan for submission to ENC under Regulation 16. At tonight's meeting, they are being asked to consider if the current draft plan, v2.2, is appropriate as the basis for the final version.

Cllr. Malcolm Moss referred the members to a series of reports by Alan Barnish, Clerk to the GNPG. In particular he mentioned the three points listed in the 2nd report, paragraph 5.1. which he considered would help the members to determine whether:

- the plan is demonstrably and properly based upon community consultation and involvement at all key stages of the Plan
- the final Plan for submission is an accurate reflection of that community engagement, and adheres to the majority views expressed in the community consultations.
- the Plan contains Policies which, when implemented, will achieve the stated Vision for Glapthorn and the planning objectives and outcomes (Chapter 4 of the Plan).

It was resolved, with unanimous agreement, that the draft plan v2.2 complies with all three points as listed above.

The Chairman invited Alan Barnish to join the meeting and advise/answer questions as required.

The members reviewed each 'Policy' in turn. In considering Policies 1 to 11 inclusive there were 'no comments' and each was given unanimous support.

For Policies 6, 7, 8 and 9 Cllr. Moss stood aside and Cllr. Nick Knowles took the Chair.

Policy 12 – Protecting Existing and Supporting New Community and Recreational Facilities. Alan Barnish advises that this policy has an amendment pending due to a last-minute representation by the trustees of the allotment land, and the way the allotments are described in the plan. This relates to the ownership of the land by the church and covers what will happen the unlikely change of use. Alan Barnish assured members the policies as a whole will protect against the allotment land being used for housing development, but nonetheless a small change to policy 12 is required.

In conclusion, it was resolved unanimously to accept the plan, together with the GNPG reports, as being an appropriate base for the final draft plan.

11. Review Glapthorn Emergency Plan:

Cllr. Roy Kerr presented the latest version of the Glapthorn Emergency Plan saying more volunteers are required such as first aiders and tractors with snow ploughs. It was agreed not to make reference to specific vulnerable people.

It was resolved to approve the distribution of the Emergency Plan to NCC Emergency Planning team.

12. NCC consultations on Libraries and other matters:

Further to the comments heard at Item 5 above, the Public Forum, it was resolved to encourage the Glapthorn community to respond to the public consultations with NCC. Whilst encouraging individuals to write to NCC, it was resolved that the Clerk should respond on behalf of Parish Council, after first taking comments from each Parish Councillor.

13. Report from Traffic Calming Scheme:

Cllr. Nick Knowles reported he and the Chairman were to meet the next day (16th November) with Sarah Barnwell and Adam Bradley of the NCC Highways team. The full report on that meeting may be found on the village website. The meeting had been called to discuss a comprehensive future traffic calming scheme for the village that will be acceptable to the highways design authority, regardless of cost.

Cllr. Knowles said, he was encouraged by a Highways report, received as part of the Neighbourhood Plan Regulation 14 consultation, which highlighted a number of traffic danger points with suggested solutions. He envisages future property developers will be asked to fund traffic calming measures in the vicinity of their building site. It is also hoped this will include sites further afield, which will impact on Glapthorn roads, such as Tresham Village.

14. General report from the Clerk:

The Clerk's report, which had previously been circulated, was noted.

15. Correspondence:

The Clerk reported that since the date of the last meeting all items of correspondence that required the attention of Councillors had been forwarded by email and further action had not been requested by any of the Councillors.

16. Finance:

16.1. It was resolved to approve and accept the External Audit report, Section 3 of the Annual Return 2016-17.
Proposed by Cllr. Nick Knowles, seconded by Cllr. Mike Newton.

16.2. It was resolved to approve and accept the draft budget for 2018-19. Approval of the FINAL budget will be in January.
Proposed by Cllr. Roy Kerr, seconded by Cllr. Tim Hunt.

16.3. The financial position of the council as at 31st October 2017 was noted as:

Opening balance (as at 1 st September)	£ 15,009.93
Receipts during period	£ 7,350.00
Payments during period	£ 5,220.27
Balance as per Cash Book	£ 17,139.66

16.4. The bank reconciliation as at 31st October 2017 confirmed as:

Balance per bank statement	£ 17,139.66
Less un-presented cheques	£ 0.00
Net balance	£ 17,139.66

16.5. The following receipts and payments were approved.
Proposed by Cllr. Nick Knowles and seconded by Cllr. Roy Kerr:

Date	Payer	Details	Amount £
26-Sept	ENC	Precept 50%	4,650.00

Date	Payee	Details	Amount £
01-Nov	County Life Ltd	NVN delivery	23.84
06-Nov	Colemans	Stationery	98.29
09-Nov	CMPS	Architects drawing for Land Procurement	250.00

17. Matters for future consideration. (AOB):
None.
18. Dates for forthcoming meetings:
The next meeting, which will be an Extra-Ordinary Parish Council Meeting, will be held on Wednesday 13th December 2017.
19. Closure
There being no further business the Chairman closed the Meeting at 9.05 pm.

Signed..... (Chairman)

Date.....

NB: Copies of full reports are available on the village website, www.glaphorn.org.uk, or from the Clerk, by arrangement.