

GLAPTHORN PARISH COUNCIL

Parish Clerk: Jill Sardeson, 15 Main Street, Yarwell, PE8 6PR
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2018 Northamptonshire Council of the Year

Minutes of an Ordinary Parish Council Meeting held at the Village Hall, Main Street on Thursday 18th July 2019 at 7.30 pm

Present: Cllr. Malcolm Moss (Chairman); Cllr. Nick Knowles; Cllr. Alan Barnish, Cllr. David Chapple and Cllr. Nerissa Buchanan.

In attendance: Jill Sardeson Clerk and over 20 members of the Public

- 19.81.** Apologies
Councillor Kerr was unable to attend due to illness and his apology was accepted.
- 19.82.** Member's declaration of interest
Cllr Knowles on item 19.95
Cllr Chapple on item 19.81.1
Cllr Barnish on item 19.95
- 19.83.** Ward Councillor Annabel De Capel Brooke was on holiday and was unable to send a report.
- 19.84.** Public Forum
Cllr Moss thanked Parishioners for attending the meeting and asked for a note of thanks to be minuted to Mr Alan Tresadern the outgoing Clerk for all of his hard work whilst employed by the Parish Council, it was noted that he was instrumental in achieving so many outstanding projects within the Parish.
- Mr Ian Davidson, who was the Chairman of the Council when Alan was appointed noted that Alan's arrival was "just in the nick of time". Since being appointed he has offered much expertise and his professionalism went beyond the call of duty.
- A presentation was then made and Alan thanked everyone for their kind gifts and thoughts.
- 19.85.** Co-option of new Parish Councillor
- 85.1 Just one Parishioner had put himself forward for the vacant role of Councillor, Mr David Cashmore, unfortunately he had been unable to attend the meeting at short notice due to a previous commitment.
- 85.2 It was noted that it was promising that a Parishioner had volunteered their services for the role. It was agreed that he would be asked to join Council.
- 85.3 As Mr Cashmore was not available, the signing of the Declaration of Acceptance of Office would be deferred until the next meeting.
- It was proposed by Cllr Chapple and seconded by Cllr Knowles that Mr Cashmore becomes a Councillor. Unanimously agreed.
- 19.86.** Minutes of previous meeting – 20th June 2019
It was RESOLVED that the minutes of the meeting held on 20th June 2019, be signed as a correct record.
- 19.87.** Minutes of previous meeting – 8th July 2019
It was RESOLVED that the minutes of the meeting held on 18th July 2019, be signed as a correct record.

19.88. Planning

- 88.1. 19/00712/PDU | Prior Notification of Proposed Change of Use of Agricultural Building to a Dwelling house (Class C3) and associated operational development Land Rear Of Bourne House Main Street Glapthorn Northamptonshire PE8 5BE

After a discussion it was agreed that Cllr Barnish would draw up a response for the Clerk to forward to ENC.

19.89. 2019 Northamptonshire Village Awards

At the Northamptonshire headquarters of ACRE on 17th July, Glapthorn was presented with three Northamptonshire Village Awards 2019.

At the start of the presentation evening David Laing, Lord Lieutenant of Northamptonshire, presented to Glapthorn the 'Newcomers Cup', along with the best 'Small Village' trophy and were also awarded the 'Overall Winner' 2019.

Council agreed that a small celebration would take place in the village hall on Friday 26th July to celebrate the winning of the awards. Council to use £100 for the said event. Cllr Moss to arrange for a flyer to go to all Parishioners.

This was proposed by Cllr Barnish and seconded by Cllr Knowles. Unanimously agreed.

19.90. Playing Field Project

Members reconsidered all of the matters raised in the Playing Field report of 20th June 2019

- 90.1 Heads of Terms as supplied by The Diocesan Education Board

90.1.1 The

Council are still in discussion with the board regarding the Heads of Terms and further clarification is required from them before proceeding. Cllr Barnish to draft a response to the DEB.

Heads of Terms J B Wilkinson

90.1.2 Cllr Knowles reported that he had held a site meeting with Bruce Wilkinson in order to mark out the boundary of the site where the access road is planned and it had been a beneficial meeting. Bruce will be speaking to Ian Wilkinson next week and it is hoped that the Heads of Terms can be finalised and agreed on shortly.

- 90.2 An update on the funding-application to the National Lottery.

Cllr Moss had spoken with the National Lottery and the application has not yet been to panel, however, he was assured that it would go to panel in August. Cllr Moss had been advised by the National Lottery advisor that perhaps the application of £50,000 was leaving it somewhat tight and was advised to change this to £75,000.

- 90.3 After much discussion it was agreed that Council could use up to £4,000 of the ENRMF grant in order to commission reports required to satisfy planning conditions viz:- the biodiversity survey and the water management scheme.

It was proposed by Cllr Barnish and seconded by Cllr Buchanan that these should be commissioned as soon as possible. Cllr. Moss to action.. Unanimously agreed.

- 90.4 It was agreed that if the land purchase does not proceed to completion then the costs of the vendors heads of terms of £1,000 will be defrayed by the Council. Proposed by Cllr Moss and seconded by Cllr Barnish. Unanimously agreed.

- 90.5 As reported in item 90.3 it was agreed to draw money from the ENRMF grant.
- 90.6 The risks were noted and accepted.
- 19.91 It was agreed that the following be deferred until the next meeting. To consider that, subject to the National Lottery bid being successful; and agreement being reached on Heads of Terms; and all matters above being approved; the Council will proceed to purchase the land (LGA 1972, s.124,126,127) and complete the access lease financed from the PWLB loan and the drawdown of CFF funding grant.
- 19.92 It was agreed that that the following item be deferred to the next meeting. To consider the appointment of a project manager for the Playing Field Project.
- 19.93 The Windy Spire Works Committee had not met again since the last council meeting but were waiting to start the consultation processes off.
- 19.94 It was agreed to purchase a Vehicle Activated Sign to be located on Benefield Road for the net sum of £430.36 plus VAT excluding installation of posts/poles. (LG & RA 1997.s30). The gross sum required is £2,406.36. £2,000 has been provided by others. The cost of the VAS licence at £300 was agreed at minute 19.43.1). It was proposed by Cllr Chapple and seconded by Cllr Knowles that this payment be authorised. Unanimously agreed.
- 19.95 Council considered transferring ownership of the following assets to the Village Hall Committee and deleting from the Council's asset register. Acer A1300W Projector; Optoma HD Cast Pro Wireless Adapter (inside the projector); Vision TM-TELE Projector mounting bracket and Electronic Storage Safe for projector remote. It was proposed by Cllr Moss and seconded by Cllr Buchanan and seconded by Cllr Chapple that these items be transferred. Unanimously agreed.
- 19.96 The Clerks had nothing to report which had not already been covered elsewhere on the agenda.
- 19.97 Correspondence.
Nothing to report.
- 19.98 Finance report for the current financial year
- 98.1 Financial position of the Council as at 30th June 2019
- | | |
|---|--------------------|
| Opening balance (as at 1 st May) | £ 13,356.45 |
| Receipts during period | £ 2,686.58 |
| Payments during period | <u>£ 2,889.71</u> |
| Balance as per Cash Book | £ 13,153.32 |
- 98.2 Bank reconciliation as at 30th June 2019
- | | |
|-------------------------------------|--------------------|
| Balance per bank statement Nat West | £ 12,153.32 |
| Balance per bank statement Barclays | £ 1,000.00 |
| Less un-presented cheques | <u>£ 0.00</u> |
| Net balance | £ 13,153.32 |

98.3 An update on performance against budget for 2019-2020

Receipts are on budget – no change

Payments are under budget – surplus £2,018.39

From budgeted future commitments, available sun £4,077.68

Unallocated reserve of £3,200.84

98.4 To approve the following receipts & payments:

Receipts:

Date	Payer	Details	Amount £
24-May	Future Plan Ltd	Donation for Vehicle activated sign	1,000.00

Payments:

21-Jun	Glaphorn Village Hall	Grant to VH for annual use by Parish Council	500.00
28-Jun	Gigaclear	Broadband service Village Hall	41.30
28-Jun	Alan Tresadern	Clerks salary Apr to Jun	586.48
28-Jun	Alan Tresadern	Clerks expenses Apr to Jun	55.85
01-Jul	County Life Ltd	Nene Valley News delivery	23.84
03-Jul	HMRC	PAYE Tax on Clerks salary Apr to Jun	146.40
08-Jul	Glaphorn Parish Council	Transfer to Barclays Bank as opening balance	5000.00
08-Jul	Colemans	Stationery account (FRAMING Award)	25.00
08-Jul	Turney Landscapes Ltd.	Grass maintenance 18 May	365.40
08-Jul	Glaphorn Village Hall	Grant to VH for replacement heaters	500.00
12-Jul	E.on Energy Ltd	Energy use Jan to March	59.03
19-Jul	Mike Newton	Travel expenses	32.10
31-Jul	A Tresadern	Clerks July salary	195.29
31-Jul	J Sardeson	Clerks July salary	188.48
31-Jul	A Tresadern	Clerks expenses	19.35
31-Jul	HMRC	PAYE	49.00
31-Jul	HMRC	PAYE	47.00

19.99 Matters for future consideration.
None.

19.100 Date of next meeting – Thursday 15th August 2019

19.101 **The meeting closed at 21.00**

Signed..... (Chairman)

Date.....

NB: Copies of full reports are available on the village website, www.glaphorn.org.uk, or from the Clerk, by arrangement.