

# GLAPTHORN PARISH COUNCIL

Parish Clerk: Alan Tresadern 30 Lytham Park, Oundle PE8 4FB  
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To Members of the Parish Council:

You are summoned to attend an **Extra-Ordinary Parish Council Meeting** to be held on **Monday 8<sup>th</sup> July 2019 at 7.30pm.** in the **Village Hall.**

*AP Tresadern*  
Alan Tresadern  
Clerk to the Council

1<sup>st</sup> July 2019

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## AGENDA

- 19.69.** To receive and accept apologies for absence.
- 19.70.** To receive member's declaration of interest in any item on the agenda and to consider any dispensations.
- 19.71.** **Public forum - members of the public are invited to express their views and concerns on matters relating to this agenda and other items of note.**
- 19.72.** To resolve that the minutes of an Extra-Ordinary Parish Council meeting, held on the 20<sup>th</sup> June 2019, be signed as a correct record and to consider any matters arising from the minutes referenced in the item above, not covered in the following agenda.
- 19.73.** To consider the following in relation to the Windy Spire Pocket Park:
- 73.1. To receive a report on the public consultation held on 7th July.
  - 73.2. To note that a Flood Risk Assessment letter has been commissioned at a cost of £165 plus VAT and that the cost will be met from local fund raising.
  - 73.3. To note that East Northamptonshire Council require a Tree Survey and Arboricultural Impact Assessment as a pre-requisite to consideration of the planning application, and determine a funding source.
  - 73.4. To agree that the proposed works on the Pocket Park fall within the provisions of Schedule 12, Part 2 of the Town and Country (General Permitted Development) (England) Order 2015 and thus constitute permitted developments by a local authority in accordance with that Order. This is subject to planning permission for the change of use to a Pocket Park.
  - 73.5. To note that no further expenditure will be incurred prior to an award of external grant assistance (from the Communities Facilities Fund (CFF) or from other grant sources).
  - 73.6. To delegate authority to the Windy Spire Committee to incur expenditure up to the value of an award of external grant assistance.

**To consider closing the meeting to the public and the press as there may be Commercially Sensitive Matters discussed.**

- 19.74.** To reconsider all the matters raised in the Playing Field reports submitted to the meeting on 20th June 2019, as now amended, and resolve:

74.1. To agree the Heads of Terms as supplied by

74.1.1. The Diocesan Education Board

74.1.2. J B Wilkinson

**To consider re-opening the meeting to the public and the press as there may no longer be Commercially Sensitive Matters discussed.**

- 74.2. to receive an update on the funding-application to the National Lottery.
- 74.3. to authorise expenditure up to £9,000, (LGA 1972, s.124,126,127) to be paid in stages, in order to commission the consultancy studies and progress land and lease purchases, with the intention of discharging the planning conditions, comprising:
- £2,000 Fees to Diocese for Heads of Terms re lease
  - £1,000 Biodiversity study
  - £2,000 Drainage design
  - £4,000 Pitch assessment & specification
- 74.4. to approve the recommendation of the Playing Field Works Committee (Minute 5.1 Committee minutes 28 March 2019) that in the unlikely event that matters do not proceed to completion, the Council will cover up to £1,000 of the vendor's legal fees. If the land purchase proceeds to completion as intended, then these costs will be borne by the vendor.
- 74.5. to consider options to fund the expenditure, detailed in 74.3, above from: -
- £4,000 from ENRMF grant
  - £2,221 brought forward from the Council's budget 2018-19
  - £500 from the PFA
  - a drawdown of funds from the PWLB loan
  - council reserves
- 74.6. to determine which consultancy reports for the planning conditions should be commissioned, and when.
- 74.7. to note the risks involved in agreeing recommendations above, as detailed in the report of 20<sup>th</sup> June 2019.
- 19.75.** To consider the appointment of Vincent Sykes, 4 West Street, Oundle PE8 4EF as solicitors for Glaphorn Parish Council, Playing Field Project.
- 19.76.** To consider that, subject to the National Lottery bid being successful; and agreement being reached on Heads of Terms; and all matters above being approved; the Council will proceed to purchase the land (LGA 1972, s.124,126,127) and complete the access lease financed from the PWLB loan and the drawdown of CFF funding grant.
- 19.77.** To consider the appointment of a project manager for the Playing Field Project.
- 19.78.** To consider when and by what means to update the community on the state of play on the playing field project.
- 19.79.** Matters for future consideration
- 19.80.** Closure