

GLAPTHORN PARISH COUNCIL

Parish Clerk: Alan Tresadern 30 Lytham Park, Oundle PE8 4FB
Telephone: 01832 275281 Email: parish.clerk@glapthorn.org.uk

To Members of the Parish Council:

You are summoned to attend an **Ordinary Parish Council Meeting**, to be held at the Glapthorn Village Hall on **Thursday 17th January 2019 at 7.30pm**

A.P. Tresadern

Alan Tresadern
Clerk to the Council

9th January 2019

AGENDA

1. To receive and accept apologies for absence.
2. To receive member's declaration of interest in any item on the agenda and to consider any dispensations.
3. To receive a report from County Councillor (position vacant).
4. To receive a report from District Councillor Annabel De Capel Brooke.
5. **Public forum - members of the public are invited to express their views and concerns on matters relating to this agenda and other items of note, in accordance with Standing Order 1 f-h.**
6. Co-option of a Parish Councillor:
 - 6.1. To consider the written application(s) of the candidate(s) and seek any clarifications from the candidate(s).
 - 6.2. To consider the candidate(s) and where necessary complete a voting procedure in accordance with Standing Order 8.
 - 6.3. To receive the successful candidate's Declaration of Acceptance of Office.
7. To consider new and current planning applications, and note any decisions taken by higher authority.

New:

 - 7.1. None

Decisions:

 - 7.2. 18/02060/FUL- Hope Cottage Main Street New first floor extension to side and rear of house and new single storey extension to rear (replacing existing conservatory). New picked roofs to existing flat roof dormers. **Permission Granted**
 - 7.3. 18/01672/VAR - Highbury House. Variation of condition 2 (approved drawings) to allow amendments to detached garage/car port pursuant to planning application 17/00929/FUL – Erection. **Permission Granted**
8. To receive the second-response to the published ENC draft Local Plan Part 2, as submitted.
9. To resolve that the minutes of the Extra-Ordinary Parish Council Meeting, held on the 13 December 2018 be signed as a correct record; and to consider any matters arising from the minutes not covered in the following agenda.

10. To Review and adopt the councillors Code of Conduct Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
11. To Review and adopt a revised Social Media Policy Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted with the change”
12. To Review and adopt the Communications Policy Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
13. To Review and adopt the Home Working Policy Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
14. To Review and adopt the Freedom of Information Policy Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
15. To Review and adopt the Procedures for Financial Control and Internal Audit. Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
16. To Review and adopt the Terms of Reference for the Glaphorn Playing Fields Association. Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
17. To form committee charged with the recruitment of a replacement Parish Clerk and Responsible Financial Officer and determine terms of reference.
18. To receive the latest update on negotiations with Spire Homes (about occupancy of the land between 1 Brookside and the Brook), and to consider the matter further.
19. To receive a report from the Playing Field Association
20. To receive a report on the ACRE Best Village Competition.
21. To consider supporting an entry into the ACRE Best Village Competition 2019, as determined by the Best Village Competition Group, and to include the payment of the application fee up to £50.
22. To accept a national agreement and agree a new salary scale for the Parish Clerk.
23. To consider a report on street lighting energy cost increase.
24. To receive a general report from the Clerk.
25. Correspondence.
26. To approve an application for a NatWest Bank Debit Card.
27. Finance report:
 - 27.1. To consider the budget for 2019-20 and set the Precept Demand at £12,300
 - 27.2. To receive a report of the financial position of the council as at 31st December 2018.
 - 27.3. To approve the bank reconciliation as at 31st December 2018.
 - 27.4. To note the present performance against budget.
 - 27.5. To approve receipts and payments as per list circulated by the Clerk.

28. To consider installing signposts on each public right of way reminding members of the public of their responsibility to collect dog waste, at a cost not to exceed £80
29. Matters for future consideration.
30. Date of next meeting.
 - 30.1. Planning Meeting – 21st February
31. Closure.

GLAPTHORN PARISH COUNCIL

Parish Clerk: Alan Tresadern 30 Lytham Park, Oundle PE8 4FB
Telephone: 01832 275281 Email: parish.clerk@glapthorn.org.uk

To Members of the Parish Council:

You are summoned to attend an **Ordinary Parish Council Meeting**, to be held at the Glapthorn Village Hall on **Thursday 17th January 2019 at 7.30pm**

A.P. Tresadern

Alan Tresadern
Clerk to the Council

9th January 2019

AGENDA

1. To receive and accept apologies for absence.
2. To receive member's declaration of interest in any item on the agenda and to consider any dispensations.
3. To receive a report from County Councillor (position vacant).
4. To receive a report from District Councillor Annabel De Capel Brooke.
5. **Public forum - members of the public are invited to express their views and concerns on matters relating to this agenda and other items of note, in accordance with Standing Order 1 f-h.**
6. Co-option of a Parish Councillor:
 - 6.1. To consider the written application(s) of the candidate(s) and seek any clarifications from the candidate(s).
 - 6.2. To consider the candidate(s) and where necessary complete a voting procedure in accordance with Standing Order 8.
 - 6.3. To receive the successful candidate's Declaration of Acceptance of Office.
7. To consider new and current planning applications, and note any decisions taken by higher authority.

New:

 - 7.1. None

Decisions:

 - 7.2. 18/02060/FUL- Hope Cottage Main Street New first floor extension to side and rear of house and new single storey extension to rear (replacing existing conservatory). New picked roofs to existing flat roof dormers. **Permission Granted**
 - 7.3. 18/01672/VAR - Highbury House. Variation of condition 2 (approved drawings) to allow amendments to detached garage/car port pursuant to planning application 17/00929/FUL – Erection. **Permission Granted**
8. To receive the second-response to the published ENC draft Local Plan Part 2, as submitted.
9. To resolve that the minutes of the Extra-Ordinary Parish Council Meeting, held on the 13 December 2018 be signed as a correct record; and to consider any matters arising from the minutes not covered in the following agenda.

10. To Review and adopt the councillors Code of Conduct Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
11. To Review and adopt a revised Social Media Policy Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted with the change”
12. To Review and adopt the Communications Policy Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
13. To Review and adopt the Home Working Policy Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
14. To Review and adopt the Freedom of Information Policy Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
15. To Review and adopt the Procedures for Financial Control and Internal Audit. Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
16. To Review and adopt the Terms of Reference for the Glaphorn Playing Fields Association. Report from the Clerk – “The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change”
17. To form committee charged with the recruitment of a replacement Parish Clerk and Responsible Financial Officer and determine terms of reference.
18. To receive the latest update on negotiations with Spire Homes (about occupancy of the land between 1 Brookside and the Brook), and to consider the matter further.
19. To receive a report from the Playing Field Association
20. To receive a report on the ACRE Best Village Competition.
21. To consider supporting an entry into the ACRE Best Village Competition 2019, as determined by the Best Village Competition Group, and to include the payment of the application fee up to £50.
22. To accept a national agreement and agree a new salary scale for the Parish Clerk.
23. To consider a report on street lighting energy cost increase.
24. To receive a general report from the Clerk.
25. Correspondence.
26. To approve an application for a NatWest Bank Debit Card.
27. Finance report:
 - 27.1. To consider the budget for 2019-20 and set the Precept Demand at £12,300
 - 27.2. To receive a report of the financial position of the council as at 31st December 2018.
 - 27.3. To approve the bank reconciliation as at 31st December 2018.
 - 27.4. To note the present performance against budget.
 - 27.5. To approve receipts and payments as per list circulated by the Clerk.

28. To consider installing signposts on each public right of way reminding members of the public of their responsibility to collect dog waste, at a cost not to exceed £80
29. Matters for future consideration.
30. Date of next meeting.
 - 30.1. Planning Meeting – 21st February
31. Closure.