

GLAPTHORN PARISH COUNCIL

Parish Clerk: Alan Tresadern 30 Lytham Park, Oundle PE8 4FB
Telephone: 01832 275281 Email: parish.clerk@glapthorn.org.uk

To Members of the Parish Council:

You are summoned to attend an **Ordinary Parish Council Meeting**, to be held at the Glapthorn Village Hall on **Thursday 21st March 2019 at 8.00 pm**

A.P. Tresadern

Alan Tresadern
Clerk to the Council

11th March 2019

AGENDA

1. To receive and accept apologies for absence.
2. To receive member's declaration of interest in any item on the agenda and to consider any dispensations.
3. To receive a report from ward County Councillor.
4. To receive a report from ward District Councillor.
5. **Public forum - members of the public are invited to express their views and concerns on matters relating to this agenda and other items of note, in accordance with Standing Order 1 f-h.**
6. To consider new and current planning applications, and note any decisions taken by higher authority; and consider correspondence relating to Manor Farm.
 - 6.1. New:
None
 - 6.2. Decisions:
None
 - 6.3. Correspondence with agent for Manor Farm, Glapthorn - Proposed Single Dwelling.
7. To resolve that the minutes of the Extra-Ordinary Parish Council Meeting, held on the 20 February 2019 be signed as a correct record; and to consider any matters arising from the minutes not covered in the following agenda.
8. To review and adopt the Recruitment Committee Terms of Reference. Report from the Clerk – "The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change"
9. To review and adopt the NEW Staff Employment Handbook. Report from the Clerk – "The document has been circulated to all councillors prior to the meeting. I have reviewed the policy and recommend that it be adopted without change"
10. To consider adding Key Person cover to the insurance policy for an additional annual charge of £14 for a 12-month period starting 1 June 2019.
11. To consider opening a new bank account with Barclays Bank UK PLC with a revised mandate that all transactions require any two signatures from three. Furthermore, all electronic transactions over and above £100 to require dual-authorisation. After successful opening of the new account and the transfer of funds, the RFO is to close the bank account at NatWest.
12. To confirm the appointment of Cllr. Mike Newton as the Internal Controls Councillor, replacing Liz Wilkinson.
13. To receive a report from the Playing Field Association Committee.

14. To consider renaming the Playing Field Association Committee to the Playing Field Committee.
15. To support the creation of an independent group registered as a charity namely the Glapthorn Playing Field Association.
16. To receive a report on the Northamptonshire Village Awards 2019 committee.
17. To consider forming an advisory committee charged with managing the Windy Spire project and agree the terms of reference.
18. To approve further Flood Prevention work redistribution of spoil and by clearing debris from the Brook and removal of low overhanging branches including disposal/removal from site of all material. Funds already allocated from the Pathfinder II grant.
 - 18.1. Redistribution of spoil to form a more secure bund £500
 - 18.2. Removal of debris and wood from The Brook and disposing of same £180
 - 18.3. Skip hire for removal of concrete blocks and other waste £180
19. To receive a general report from the Clerk.
20. Correspondence.
21. Finance report:
 - 21.1. To receive a report from the Cllr. Mike Newton the Internal Controls Councillor.
 - 21.2. To receive a report of the financial position of the council as at 28th February 2019.
 - 21.3. To approve the bank reconciliation as at 28th February 2019
 - 21.4. To approve receipts and payments as per list circulated by the Clerk.

The following agenda item concerns staffing matters, and will be held in closed session and will exclude the public and press from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 for the reason that matters appertaining to employment of staff are of a confidential nature

22. Closed session – Staffing Matters.
 - 22.1. To receive a report from the Recruitment Committee.
23. Matters for future consideration.
24. Date of next meeting.
 - 24.1. Annual Parish Meeting
 - 24.2. Planning Meeting
 - 24.3. Annual Parish Council Meeting
25. Closure.