

# GLAPTHORN PARISH COUNCIL

**Parish Clerk:** Alan Tresadern 30 Lytham Park, Oundle PE8 4FB  
Telephone: 01832 275281      Email: parish.clerk@glapthorn.org.uk

---

## Ordinary Parish Council Meeting – 15 Nov 2018

## Reports

### Item 9 – Playing Field Association

Summary report at foot of Agenda. Full report is commercially sensitive. Available for inspection by contacting the Clerk.

### Item 11 - ACRE Northants. Best Village Competition Group - Progress Report

#### 1. Art group.

Now up and running. Many thanks to Penny Reading for organising the group, for her generosity in allowing the use of her private studio and for her expertise. Thanks also to John Coleman for donating a considerable amount of materials to the group.

#### 2. Monthly coffee mornings.

These have been held on the 2nd Friday of each month since August. Attendance has been rather low so far but it is hoped that it will improve as winter comes on. Many thanks to Pauline Davidson for organising and advertising the events.

#### 3. Share your Spare scheme.

Boxes of courgettes, apples and plums have been espied on the pavements around the village since September!

#### 4. The Tech Team.

This initiative is already proving popular, most notably with the older members of the community. Many thanks to Shindo Bettley for taking on responsibility for the team and for organising it so efficiently.

#### 5. The Handy Andy Team

At the request of the Parish Council, the team has recently completed the renovation of the railings and posts on both the Main Street and Southwick Road bridges as well as the footpath leading up from Main Street to Brookside. The PC provided all the materials and safety equipment at a cost of around £325. A team of 16 volunteers completed the work over a 2-week period, saving the PC somewhere in the region of £1300 in labour costs. I would like to thank everyone who took part in the exercise for their time, energy, commitment and good humour!

The team has also been asked to renovate the finger post at the Cotterstock Road junction. We hope to undertake the work early in November.

#### 6. The Green Team

Following the Parish Council's decision to not provide funding towards the planned Autumn Tree and bulb planting project, the group members decided to raise funds amongst themselves in order to carry out the first part of the project – i.e. the planting of 3 native bird cherry trees and native daffodils and crocus at the Southwick Road / Main Street "triangle" and daffodils and crocus only on the corner of Main Street and Benefield Road. Donations from the group members proved to be extraordinarily generous, enabling the purchase of more mature trees and sufficient bulbs to plant the lower part of the Brookside Bank also.

It was agreed that if we were to extend the fund-raising efforts to the whole village via a flyer and a collection tin at the Royal Oak on 3 consecutive Fridays, it may prove possible to raise sufficient money to complete the whole planting programme in one season.

To date, almost £700 has been raised in total which means the team has now been able to include the steep part of Brookside bank in its planting plan.

Ursula Wide has purchased and taken delivery of all the necessary trees, bulbs and plants and a team of volunteers is scheduled to begin planting on Saturday 10th November.

Ursula has also visited the land adjacent to the brook which the Parish Council intends to lease from Spire Homes. The team will not progress with drawing up plans for the site or seeking out funding opportunities until after the PC meeting in November as the councillors will be debating the potential long-term maintenance costs etc involved in developing the site. Current suggestions for the area include a managed wild flower meadow and a community orchard with pathways and benches. However, no development will take place without extensive consultation with the local community.

#### **7. Glapthorn History Day**

The village held its first History Day on Sunday 28th October. A remarkable collection of documents, artefacts, photos and other memorabilia, provided by village groups and individuals, was on show, and everyone who attended thoroughly enjoyed the event. Our thanks go to all those who supported the event by donating cakes, prizes, and raffle gifts etc., and especially to the history team (Gill Johnston, Tricia Newton and Ann Chapple) and the Village Hall management committee for organising the event.

#### **8. Singing for pleasure group**

It is very disappointing that we have been unable to make progress with this group. It has proved impossible to find a leader willing to get the project underway.

We have been given the names of several contacts but none of them has the time available to take on another group. We will continue to pursue the initiative, however, as there seems to be considerable interest and support for it amongst residents.

**Liz Barnish**

**On behalf of the ACRE Northants Best Village Competition Group**

#### **Item 18 - Clerk's report**

##### **Purpose of report**

This regular report provides a brief update on activity since the last ordinary council meeting, which may not be covered under the meeting agenda.

##### **Grit/Salt Bin Cotterstock Road**

I have received authorisation for the retention of the Salt Bin on Cotterstock Road. This is now the responsibility of the Parish Council. I will procure a suitable sign in due course. Please note it may not be relocated without approval.

##### **Winter Maintenance Programme**

In response to my request for a quotation to cover the cost of continuing to grit the local roads, the Highways Authority said the route will still be treated if there is a high confidence of snow forecasted along with the road surface temperature been forecasted to stay below zero for a 48-hour period. They went on to say, if they were to continue gritting the Glapthorn roads,

whilst the vehicle is in the area maintaining the precautionary routes, the extra man-hours will eat into the regulatory driving hours and therefore something else would have to be omitted or the charge to the Parish would be at least 5 hours for the drivers, plus salt, fuel and vehicle.

### **Pathfinder II Grant**

I am advised that our application for a £3,000 grant for flooding defence work is with NCC admin and is being processed for payment. The money is earmarked for the following expenditure:

- Conduct a CCTV survey. £650.00 (completed)
- Ditching improvements etc. £1,630.00
- Clearing tree roots and fixing displaced drain pipe £670.00
- Bedford licence/consent fee £50.00

### **Oundle North Bridge restrictions**

The proposed weigh and vehicle width restrictions due to be implemented on Oundle North bridge will no doubt cause traffic to 'rat-run'. This will have an effect on Glapthorn. I have made representation to the NCC on this matter. Oundle Town Council will hold a Public Meeting in St Peter's Church on Wednesday 21<sup>st</sup> November at 7.00pm where this will be one of the items on the agenda.

**Alan Tresadern**

**Clerk to the Parish Council**

### **Item 20 - Finance report:**

20.1 To consider the budget for 2019-20 and a revised 5-year plan, for submission to the full council for approval at its meeting to be held in January 2019.(see below).

20.2 To receive a report on the financial position as at 31<sup>st</sup> October 2018:

Opening balance (as at 1 <sup>st</sup> Sept)	£ 9,849.47
Receipts during period	£ 4,850.00
Payments during period	<u>£ 2,058.03</u>
Balance as per Cash Book	<b>£ 12,641.44</b>

20.3 Bank reconciliation as at 31<sup>st</sup> October 2018:

Balance per bank statement	£ 12,641.44
Less un-presented cheques	<u>£ 0.00</u>
Net balance	<b>£ 12,641.44</b>

20.4 Performance against budget

Receipts and payments are on budget. I forecast a year-end balance of £7,975 comprising:

- Allocated reserve (Contingency = 51% Payments) £4,466.08
- Projects, unidentified £2,841.75
- Maintenance Fund remaining £ 667.17

20.5 To approve the following receipts & payments:

**Receipts:**

<b>Date</b>	<b>Payer</b>	<b>Details</b>	<b>Amount £</b>
01-Sept	ENC	Precept 50%	4850.00
11-Oct	GPFA	Fund raising	600.00

**Payments:**

<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Amount £</b>
11-Oct	Groundwork UK	Neighbourhood Plan Grant	664.22
28-Oct	Gigaclear	Home 50 unlimited broadband in	41.30
01-Nov	County Life Ltd	NVN delivery	23.84
11-Nov	David Crosby	Topographical Survey (inc. VAT)	714.00

Budget below .....

**BUDGET 2019-20 V.4.0**

22/11/2018

**RECEIPTS**

2017-18 Actual	Item	2018-19 to date and forecast	2019-20 Budget	Comments
8,381.29	Opening balance B/F	6,009.91	7,975.00	
1,106.63	Income - VAT refund	2,436.13	886.59	
309.28	S136 grass maintenance subsidy	309.28	309.28	
0.00	Pathfinder grant	3,000.00	0.00	
0.00	Right of Way alignment	5,000.00	0.00	
1,617.79	Transparency Fund	0.00	0.00	
3,000.00	SALIX Loan	0.00	0.00	
7,020.00	Neighbourhood Plan grant	1,388.00	0.00	
	Playing Field Fundraising	600.00	0.00	
93.66	Other	0.00	0.00	
9,300.00	Precept	9,700.00	10,200.00	Assumes tax base of 147 @ £69.40 for Band D
<b>30,828.65</b>	<b>Total Receipts</b>	<b>28,443.32</b>	<b>19,370.87</b>	
24,818.74	Planned payments - see below at foot of the page	20,468.32	9,713.35	
<b>6,009.91</b>	<b>Balance C/F</b>	<b>7,975.00</b>	<b>9,657.52</b>	

Allocated reserve (Contingency = 33% Payments)	3,205.41	
Projects, unidentified	2,848.11	
Parish Council contested election - estimated at £1,200	700.00	May not be required until 2020-21 and even then, may not be needed.
PWLB loan of £60,000 over 30 years	2,904.00	Assumes loan taken on or before 1st April
Other	0.00	
<b>Total</b>	<b>9,657.52</b>	

2017-18 Actual	Item	2018-19 to date and forecast	2019-20 Budget	Comments
0.00	S137 payments	0.00	0.00	
2,869.23	Clerk's salary (gross)	2,878.76	2,750.00	Based on published scale and rate for 2018-19 plus 2.5%
304.41	Expenses	293.08	300.00	
259.19	Colemans Admin/stationery	232.59	160.00	
359.33	Insurance	303.58	310.00	
322.52	NCALC membership fee and Int Audit	393.32	657.27	Internal audit fee will rise in line with expenditure. Budget assumes the council takes a £60K loan and CFF grant.
0.00	SLCC membership fee	72.00	80.00	
0.00	ACRE membership fee	35.00	40.00	
0.00	ICO membership fee	35.00	35.00	
614.31	Lighting (power)	176.73	190.00	
108.90	Lighting (Maintenance)	13.00	15.00	
267.00	External Audit	0.00	180.00	Will apply if either receipts or payments extend beyond £25K
0.00	Website hosting	300.00	330.00	
266.39	Website support/IT Maintenance	50.00	0.00	From 2019-20 to be included in General Maintenance budget
286.08	NVN delivery	286.08	286.08	
50.00	Grit/salt for bins	50.00	50.00	Assumes members will provide topping up service
34.50	Training	49.00	100.00	Nominal sum for Councillor's and Clerk's training
54.93	Dog litter bin cleansing	54.41	60.00	
1,260.65	Grass maintenance contract	1,512.78	1,650.00	
0.00	SALIX Loan payment	600.00	600.00	
0.00	Gigaclear rental	205.92	420.00	
6,945.95	Neighbourhood Plan	1,188.00	0.00	Where payment differs from grant, incl. some extra hours paid to Clerk through Salary.
0.00	GDPR	99.99	0.00	
0.00	Pathfinder flooding prevention	3,000.00	0.00	
12.49	General Maintenance	332.83	500.00	
0.00	Wall safe for projector remote	45.74	0.00	
975.00	New Website	0.00	0.00	
5,840.00	Replacement street lights	0.00	0.00	
0.00	Right of Way realignment	5,000.00	0.00	
0.00	New printer	149.17	0.00	
0.00	Playing Field Project	1,224.75	0.00	Letter to solicitor, land survey, topographical survey, gratuity of flowers.
751.00	Other	0.00	0.00	
800.73	Village Hall Annual Grant	500.00	500.00	In lieu of rent
0.00	Village Hall Projects	500.00	500.00	
2,436.13	VAT	886.59	0.00	
<b>24,818.74</b>	<b>Total</b>	<b>20,468.32</b>	<b>9,713.35</b>	