

# Glaphorn Parish Council

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## **Draft MINUTES** of the MEETING held on 19<sup>th</sup> May 2021 In Glaphorn Village Hall

**Councillors present: Mr M Moss (Chairman) (MM), Mrs N Buchanan (NB), Mr D Cashmore (DCa), Mr D Chapple (DCh), Mr N Knowles (NK)**

**In attendance: Liz Holland (clerk)**

**443. Public Open Time**

There were no members of the public present.

**444. Accept apologies for absence**

There were none.

**445. RECEIVE Declarations of Disclosable Pecuniary or Other Interests and any Dispensation requests**

There were none.

**446. APPROVE the minutes**

The minutes of the ordinary meeting on 28<sup>th</sup> April 2021 were **APPROVED** and signed

**447. Action log and matters arising**

447.1. Action log update

- i Cllr Chapple is on his new email address
- ii The Flooding Team has turned down a request to order a special enquiry into flooding in Glaphorn as it does not meet their criteria. Clerk was asked to write to Cllr de Capell-Brooke to complain about the ineffectiveness of Street Doctor in acting on reports of the need to clear gullies and to ask about the system of monitoring what this team does. **ACTION: clerk**
- iii Clerk has been in contact with NNC about GPC's concerns with the status of the Neighbourhood Plan. Awaiting further correspondence.

**448. Discuss co-option**

The clerk will write to an interested resident to ask him for his introduction letter in time for the June meeting. **ACTION: clerk, agenda**

**449. Playing Field**

449.1. Cllr Moss reported that work on the sand slits has been suspended due to the weather and the state of the ground. He has also witnessed the tremendous popularity of the play area. He believes there should be a consultation with users in the near future to provide feedback to funders. Cllr Moss has been successful in an application for £1,500 to Northamptonshire Sport for a grant towards goalposts.

This money will be administered by Grantscape and paid directly to suppliers. Cllr Knowles reported that he is continuing his discussion with the school about their electricity supply and the installation of CCTV.

449.2. The matter of the official opening of the Playing Field was discussed, but no date will be set until social distancing rules can be relaxed. Using the field may not be possible depending on progress with the drainage system and re-seeding, although the school Sport's Day is pencilled in there in July. This may not be the right event to use for the opening, though. It was agreed that the new Leader of NNC should be invited to do the official opening.

449.3. The **PROPOSAL to AGREE** the management agreement between GPC and GPFA was **POSTPONED**. The GPFA have yet to review the draft. Some amendments were discussed and Cllr Chapple agreed to re-draft the document.

**ACTIONS:      DCh to draft the agreement  
                         NK to take the draft to the GPFA  
                         agenda**

**450. Finance**

- i. **The PROPOSAL to APPROVE** the annual governance statement, Section 1 of the Annual Governance and Accountability Return was **AGREED** The clerk and Chair signed it. **ACTION: clerk to submit**
- ii. **The PROPOSAL to APPROVE** the accounting statements in Section 2 of the Annual Governance and Accountability Return was **AGREED**. The chair signed it. **ACTION: clerk to submit**
- iii. **The PROPOSAL** to issue the public rights statement for the period 14<sup>th</sup> June to 23<sup>rd</sup> July was **AGREED**
- iv. **The PROPOSAL to NOTE** the internal audit report and agree any actions recommended was **AGREED**
  - 1. **NOTE** actions taken or agreed
    - a. Website has been reviewed and updated and those changes possible have been made
    - b. Clerk and Cllr Cashmore to attend 2Commune training
    - c. Powers to spend will be added to the payment's schedules
    - d. A physical risk assessment will be completed and reviewed by Council as soon as possible
- v. The following receipts were **NOTED**

Received from	Notes	£
North Northants Council	Precept	14,300.00
HMRC	VAT for March	3,272.33
Maude Elkington	grant	750.00

vi. The following payments were **APPROVED**. The payment to County Life is to be disputed and payment stopped until further notice.

Payee	Service provided	Net cost (£)	VAT (£)	Total cost (£)	Power
The following amounts were paid in line with May 2020 minute 271: Kompan	Playground – VAT only		3,343.74 52.20	3,343.74 52.20	LGA 1976 s.19
E Holland	Clerk's salary May + backpay April	203.20		203.20	LGA 1972 s.112
HMRC	PAYE May	50.20		50.20	LGA 1972 s.112
Colemans	Printer cartridges	56.99	11.40	68.39	LGA 1972 s.111
E Holland	Zoom Norton anti-virus	11.99 29.16	2.40 5.83	14.39 34.99	LGA 1972 s.111
EON	Electricity street lights 1.1.21 – 31.3.21	55.60	2.78	58.38	Parish Councils Act 1957,s.3; Highways Act 1980, s.301
BHIB	Insurance 1.6.21 – 31.5.21	363.12		363.12	LGA 1972 s.111
County Life (SO)	Deliveries May	<del>23.84</del>		<del>23.84</del>	<del>LGA 1972 s.137</del>

**451. Ash trees**

The clerk was asked to invite the tree officer to come and look at the ash trees on Main Street near Brookside to determine if TPOs may be appropriate or any work they would recommend. Cllr Moss will show them the site. **ACTION: clerk, MM**

**452. Planning**

**NOTED** that a response from GPC to the developer's consultation on housing on Cotterstock Road was sent in.

**453. Windy Spire Update**

Nothing to report

**454. Highways**

454.1. The clerk was asked to write to Highways and ask for a road safety assessment at the Cotterstock Road/Southwick Road junction due to recent accidents. Also bring to their attention the dangerous sharp bend in the road from Benefield into Glapthorn beyond Provost Lodge Farm.

454.2. It was **AGREED** in principle to purchase a post for a future speed sign for a location on Benefield Road in the vicinity of the school.

**455. Other committees**

455.1. The rural coordination group has not met again

455.2. The minutes of the April JAG meeting were **NOTED**. Cllr Cashmore is interested in attending future JAG meetings, and the clerk will attend when he cannot.

**456. Matters for future consideration and matters from Councillors**

- i) A tree to be purchased and planted to commemorate the Queen's platinum jubilee in 2022
- ii) Councillors agreed to add a late proposal to the agenda: **PROPOSAL** to donate any amount up to £1,000 left in the No 2 account at the end of the playing field project to the GPFA was **AGREED**

**457. Date of next meetings**

- a) Wednesday 26<sup>th</sup> May – the annual parish meeting
- b) Ordinary meeting June 16<sup>th</sup> 2021

Meeting closed 9pm

*All reports are available from the clerk upon request.*